

**TRANSPORT DEPARTMENT**  
**THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION**

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**Conditions for the Operation of Private Bus Service**

(Please read in conjunction with the Explanatory Notes as listed below)

1. The vehicle(s) should be used for the carriage of passengers free of charge except when providing a student service and/ or a disabled persons' service.
2. No bus service other than those permitted by this licence shall be operated by the licensee.
3. The licensee is required to retain records of vehicle maintenance (including both routine servicing and unscheduled repairs) for a period of two years and to produce them, if requested, by the Commissioner for Transport or his representative.
4. Student service for kindergarten or primary students operated by buses specified in this licence, shall be subject to the provision of escort while the service is in operation. (Please refer to the Explanatory Notes as listed below.)
5. The licensee is required to comply with all conditions set out in this licence and any other licence(s) which a non-franchised bus may be subject to.

**EXPLANATORY NOTES TO PASSENGER SERVICE LICENCE CONDITIONS**

The Definition and role of an escort:-

- (i) should be an adult who has attained the age of 21 years and has good physique.
- (ii) should ensure that each student be allocated a seat on a school bus according to the capacity permitted by law.
- (iii) should ensure that students board and alight from a school bus properly only after the bus has come to a complete standstill.
- (iv) should escort students during the journey and ensure that all students are properly seated and the doors of the school bus are properly closed.
- (v) should ensure that no student is missing and students reach schools safely and are collected by their parents/guardians on their homeward journey.
- (vi) should enforce discipline of students travelling on school transport vehicles and help students to keep calm to avoid unnecessary panic in case of emergency.